

It is the policy of Urgent Mortgages Inc. to take reasonable steps to verify the identity of ALL parties to every transaction. This includes the review/examination, wherever possible, of at least two (2) pieces of **original** identification from each customer.

- At least one (1) piece of identification should be government-issued (preferably with a photo), such as a current Canadian passport, driver's licence, etc.
- The other piece of identification should be from a well-known source (such as a financial institution, the Canadian National Institute for the Blind, etc.) and should confirm the individual's name and signature.

Refer to the *Mortgage Origination Standards*<sup>1</sup> for additional guidance on acceptable identification.

I, \_\_\_\_\_ certify that I have met this individual \_\_\_\_\_ in person / electronically only and  
print name circle one  
 examined \_\_\_\_\_ original / certified copies / other \_\_\_\_\_ which include(s) a picture and is/are issued by a federal or  
circle one  
 provincial government. Signatures on the application were compared to, and matched with, the signatures on the mortgage loan application and the *Agreement for Purchase and Sale*, where applicable.

The following pieces of identification were examined. *Include photocopy of originals, or provide details.*

Individual's Name	Document Reviewed	Details	Expiry Date

I was NOT able to meet the following individual(s) in person. Additional validation steps completed:

Individual's Name	Additional Validation

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

<sup>1</sup> Available at <https://www.mortgageproscan.ca/en/page/publications>, and in Part 5: Act, Regulations and Resource Documents